

Hot Bread Kitchen's Skill-Building and Coaching Checklist

UPDATING YOUR RESUME	VIDEO & IN-PERSON INTERVIEWS
<ul style="list-style-type: none"> <input type="checkbox"/> Step 1: Complete the Get Your Edge module, "Job Application Basics" <input type="checkbox"/> Step 2: Answer the 5 questions about Resume Writing <input type="checkbox"/> Step 3: Create your resume using the HBK Resume Template or using the free Resume Builder at resume.com <input type="checkbox"/> Step 4: Join us for the live Zoom Webinar to discuss what you learned or watch the recording if you missed it 	<ul style="list-style-type: none"> <input type="checkbox"/> Step 1: Complete the Get Your Edge module, "Searching for Jobs and Interviewing" <input type="checkbox"/> Step 2: Answer the 5 questions about Successful Interviewing <input type="checkbox"/> Step 3: Join us for the live Zoom Webinar to discuss what you learned or watch the recording if you missed it <input type="checkbox"/> Step 4: Try doing a mock interview at TalkHiring.com
SANITATION AND SAFETY DURING COVID-19	CUSTOMER SERVICE DURING COVID-19
<ul style="list-style-type: none"> <input type="checkbox"/> Step 1: Watch the 10 minute video, ServSafe Reopening Guidance: COVID Precautions, on ServSafe <input type="checkbox"/> Step 2: Download and read the 10-page COVID-19 Reopening Guide issued by the National Restaurant Association <input type="checkbox"/> Step 3: Answer the 5 questions about Safety and Sanitation <input type="checkbox"/> Step 4: Join us for the live Zoom Webinar to discuss what you learned or watch the recording if you missed it <input type="checkbox"/> Step 5: OPTIONAL: Get NYC certified in Food Safety and Protection online 	<ul style="list-style-type: none"> <input type="checkbox"/> Step 1: Complete the Get Your Edge module, "Foundations of Customer Service" <input type="checkbox"/> Step 2: Take the Customer Service Quiz <input type="checkbox"/> Step 3: Join us for the live Zoom Webinar to discuss what you learned or watch the recording if you missed it <input type="checkbox"/> Step 4: OPTIONAL: Continue with additional customer service modules on GetYourEdge.org
FINANCIAL GUIDANCE & TRUSTPLUS	KNIFE SKILLS REFRESHER
<ul style="list-style-type: none"> <input type="checkbox"/> Step 1: Join us for the live Zoom Webinar to discuss what you learned or watch the recording if you missed it 	<ul style="list-style-type: none"> <input type="checkbox"/> Step 1: Read the Knife Skills Notes <input type="checkbox"/> Step 2: Watch the 3 videos: Basic Knife Skills, How to Hone Your Knife and How to Cut an Onion <input type="checkbox"/> Step 3: Answer the 5 questions about Knife Skills <input type="checkbox"/> Step 4: Practice your knife skills at home as you cook your everyday meals <input type="checkbox"/> Step 5: OPTIONAL: watch the 2 videos: How to cut an Avocado and How to Cut a Pineapple